

# Explain It Like I'm 5

## “Done” means . . .

### Project Component

Persona(s) component applies to

Who owns this project component has authority to define done?

### Considerations

Use common definitions (everyone on the team should know terms you use)

Define format (print? electronic?)

Define location (if someone wanted “proof” that this was done, where could they find it?)

Next Steps (Once this is done, what is the next thing that needs to happen with/to it?)

## Done Means:

### 5-year-olds:

- Prefer short words
- Can speak in complete and compound sentences
- Can sort groups by more than one criteria
- Can understand prepositions (like “under” or “behind”)
- Really like to ask “why” and “how” questions
- Are just beginning to read

